



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

CBSE/RO/DDN/EXAM-X/2017/SCH- 59423

Dt. 23.10.2017

The Principal (59423)
Lead India International School
3 KMs Bilaspur Road Near Rana Sugar Mill Swar,
Rampur, Distt.-Rampur, Uttar Pradesh-244924

SUB: Fresh Composite Provisional, Affiliation and Allotment of School No. – reg.

Sir / Madam,

This has reference to CBSE, letter no. **CBSE/Aff/2132784/SL-01436-1617/2017** dated 29.09.2017, whereby, Fresh Composite Provisional Affiliation for **Secondary School Examination** of the Board for a period of **Three years w.e.f. 01.04.2017 to 31.03.2020** has been granted to your school with Affiliation Code **2132784**. Being a newly affiliated school situated under the jurisdiction of CBSE, Regional Office, Dehradun, your school has been allotted School No. **59423** for further correspondence and control. **You are requested to mention the Affiliation no. and school code on each communication made with this office whatever may be with date and signature of the Principal, in view of ensuring prompt / proper disposal of Dak / request accordingly.**

This office expects that, the school must follow the provisions as prescribed in the Affiliation Bye-laws and Exam Bye-Laws of the Board, including instructions issued by the Board from time to time. For this, Head of the institution, must motivate and encourage the teachers and other staff for thorough study of the Bye-laws, rules provisions and syllabus curriculum of the Board. Being a newly affiliated institution of the Board, you are requested to follow Uniform System of Assessment/ Examination as per the Board's Circular No. Acad-14/2017 dt. 21.03.2017 and ensure implementation of procedures/provisions of 'Person with Disabilities Act-1995', Right to Education Act-2009, promotion of Swach Bharat Abhiyan, cashless transactions and to procure all the manuals including books, teachers manual(s) pertaining to the course of study from C.B.S.E, so that system be strengthened as per instructions of the Board in the larger academic interest of the students.

The school must submit its information through Online Affiliated School Information System (OASIS) as per the Board's Circular No. **CBSE/Aff/4/Circular/2016**, dt. **10.11.2016** within 30 days from the receipt of the grant letter. Link for OASIS is available on Board's website www.cbse.nic.in. Also as per provisions of Affiliation Bye-Laws it is mandatory to have school's own website, the same may be got registered with C.B.S.E.

The school is further required to introduce, Admission Form, Transfer Certificate and Admission Withdrawal Register to maintain complete record(s) of the students for which sample formats of the same are enclosed for implementation in view of maintaining complete records of the students as well as ascertaining uniformity in the documents among all the schools of the Region / CBSE. **Copies of formats printed by the school may be submitted to this office in compliance. The school will also put at appropriate place a display/sign Board of School Name and address with Affiliation No. and School code on Top of it.**

Besides above, to ensure accuracy and speedy communication including submission of the data pertaining to the students and other communications, the Board has introduced submission of the data of students for registration, Board Exams including teachers details as per schedule through online. Therefore, you are requested to provide email id of the school, telephone no. and fax no. including mobile no. of the head of the institution within a week's time from receipt of this letter for updation of the particulars at this end.

You are requested to fulfill all the conditions laid down in the affiliation letter under reference.

With best wishes!

Yours faithfully,


(Ranbir Singh)
Regional Officer

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